

Pulaski Public Library Board Minutes  
August 13, 2019

Present: Jim Butler, Elaine Delaney, Warren Leib, Robin Longley, Roy Randall, Eileen Soika, Mary Williams, Dawn Myers - Library Director

Absent: None

Visitor(s): None

President Jim Butler called the meeting to order at 4:02 p.m.

A motion to approve the agenda was made by Warren Leib. It was seconded by Jim Butler, voted upon, and carried.

Public Comments: None

Minutes: A motion was made by Mary Williams to accept the minutes of the July 9, 2019 meeting. It was seconded by Robin Longley, voted upon, and carried.

Treasurer's Report: A motion was made by Robin Longley to accept the treasurer's report for the months of June 2019, and July 2019. It was seconded by Mary Williams, voted upon, and carried. No August 2019 treasurer's report was available at this meeting.

Bills to be Paid: A motion was made by Mary Williams to approve the payment of bills in the amount of \$1,373.78. It was seconded by Eileen Soika, voted upon, and carried.

Director's Report: Dawn Myers reported:

- \* The new shelves arrived. The old shelves which were sent to the village as surplus will not be sold, but will be kept in storage by the village for future use.
- \* A new refrigerator for the office was purchased in the amount of \$236.88.
- \* A repair was done to the telephone system in the library.
- \* A request to move the FAX machine from the inner office to the counter behind the circulation desk was not allowed due to privacy issues.
- \* The library was closed Saturday, July 20 due to extreme heat. The village is looking into getting bids for a new air conditioning system.
- \* Paper work for the comptroller has been completed and up to date.
- \* The Town of Richland submitted a budget request, which has been done.
- \* Summer Reading Program registration was 30 adults and 67 children.
- \* July attendance was for SRP was 322.
- \* CITI brought children in for programs and sent a thank you.
- \* Dawn's last day as director will be September 19, 2019.

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Friends Report: Elaine Delaney reported:

- \* The Book Sale brought in \$2,266.95 which is around \$500 less than last year.
- \* The 50/50 raffle was \$240, of which \$120 went to the Friends.
- \* The Friends will be putting up new signs in the building for patrons to see and know that they can drop off donations at the library in preparation for next year's sale.
- \* Storage is still an on-going issue and will be discussed at the Friends next meeting on September 4th, at 6:00 p.m.

Old Business: None

New Business: Letter of Resignation:

Dawn Myers submitted her letter of resignation to the library board with the last date of employment Thursday, September 19, 2019.

Warren Leib made a motion to accept Dawn's resignation with regrets and thanks for all she has done. It was seconded by Eileen Soika, voted upon, and carried.

The next meeting will be Tuesday, September 10, 2019 at 4:00 p.m.

President Jim Butler asked for a motion to adjourn the meeting. Roy Randall made a motion to adjourn the meeting at 5:31 p.m. It was seconded by Eileen Soika, voted upon, and carried.

Respectfully submitted:

Elaine Delaney  
Secretary