

Pulaski Public Library Board Minutes
March 13, 2018

Present: Jim Butler, Eileen Soika, Roy Randall, Mary Williams, Warren Leib, Elaine Delaney, Margaret Weigel-Library Director

Absent: Jan Monnat

Visitor(s): Jan Tighe, Mayor Angel L. Rodriguez

President Jim Butler called the meeting to order at 4:02 pm.

A motion to approve the agenda was made by Mary Williams. It was seconded by Warren Leib, voted upon, and carried.

Secretary's Report: A motion was made by Warren Leib to accept the secretary's report. It was seconded by Roy Randall, voted upon, and carried.

Treasurer's Report: A motion was made by Roy Randall to accept the treasurer's report. It was seconded by Mary Williams, voted upon, and carried.

Bills to be Paid: A motion was made by Warren Leib to approve the payment of bills in the amount of \$1,158.67. It was seconded by Roy Randall, voted upon, and carried.

Budget Approval: A motion was made by Warren Leib to approve the Pulaski Public Library budget for the 2018-2019 year in the amount of \$139,079.00, including the 2% personnel salary increase approved by the board. It was seconded by Jim Butler, voted on, and approved.

Incentive Award: Margaret Weigel reported that the Pulaski Library has been accepted for the Incentive Award from NCLS. The library will get one full day of weeding assistance and \$500 towards the purchase of new materials. The visit will be between April 2nd and October 26th, 2018 and NCLS needs to be provided a copy of the invoice for what is purchased. The library will also receive a bin for the recycling program and new signs to help patrons navigate the library sections.

Computer Use Policy: The board discussed changes to the draft that was provided. Elaine Delaney will make the changes as requested and will provide the revised policy at the next meeting on April 10, 2018 to be voted upon.

The board chose the Patron Responsibility Policy as the next policy to review for the April 10 meeting. The board members were requested to come with any suggestions/changes to be discussed.

Friends Report: Elaine Delaney reported that at the February 7, 2018 Friends meeting, the group approved the purchase of a table to be used by patrons in the Young Adult section of the library.

Director's Report: Margaret Weigel reported:

* Family Fun Night at Lura Sharp Elementary is March 22. There will be a library table there with crafts and give aways.

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- * Screen Free Week - April 23-27 - Bingo for Books and a STEM activity will be held at the library.
- * The Story Walk at the Haldane Center will feature The Star Wars Story.
- * The library will be receiving recycling bins as part of the grant.
- * The Literacy Coalition is working on funding for the Dolly Parton Imagination Library which will provide a book a month to children in the county from birth to Kindergarten.
- * The library will hold a food drive during the month of April for the food pantry.
- * Safety Day - May 5, 2108 - will be held at Lura Sharp Elementary. The NCLS Book Bike might be available.

Mayor Angel L. Rodriguez:

- * Mayor Rodriguez reported about the snow removal on Maple Ave.
- * There was a question of surplus property, (old library computers) that were sold.
- * Mayor Rodriguez stated that the Fiber Optic Grant needs to be signed by the president of the board. Margaret Weigel stated that it needs to be signed by the village's attorney.
- * Mayor Rodriguez explained that there is a QWARE program available for computer maintenance if the library would like to avail itself of that. Margaret Weigel stated that the library has its own computer maintenance plan.
- * Mayor Rodriguez questioned the library's policy of closing when the school is closed for snow days. He asked to have a copy of the minutes where that policy was approved by the board. Eileen Soika provided a copy of the minutes dated December of 2016.

Visitor Jan Tighe reported that she has heard back from NYSRTA regarding the project of lights being changed in the library.

The next meeting will be April 10, 2018 at 4:00 pm.

President Jim Butler made a motion to adjourn the meeting at 4:54 pm. It was seconded by Warren Leib, voted upon, and carried.

Respectfully submitted:

Elaine Delaney
Secretary