

Pulaski Public Library Board Minutes
August 14, 2018

Present: Jim Butler, Elaine Delaney, Warren Leib, Jan Monnat, Roy Randall, Eileen Soika, Mary Williams

Absent: None

Visitor(s): Mayor Angel Rodriguez

President Jim Butler called the meeting to order at 2:00 pm.

At this time a special discussion was held among board members and Mayor Rodriguez concerning plans of a Retirement Party for retiring Library Director Margaret Weigel. Also discussed at this time, pertaining to the party plans, were the Project Fund and a recognition idea.

Warren Leib moved to go into executive session at 2:47 to discuss applicants for the Library Director position. It was seconded by Mary Williams, voted on, and approved. The result of the executive session by the board was to reopen the search for a new director for the Pulaski Public Library.

Mary Williams moved to go back into regular session at 3:57 pm. It was seconded by Warren Leib, voted upon, and carried.

President Jim Butler called the regular session meeting to order at 4:04 pm. Margaret Weigel joined the meeting at this time. Visitor: Jan Tighe

A motion was made by Eileen Soika to approve the agenda with the addition of the payment of an additional bill, per the request of Margaret Weigel. It was seconded by Jim Butler, voted upon, and carried.

Minutes: A motion was made by Warren Leib to accept the minutes of the July 10, 2018 meeting. It was seconded by Eileen Soika, voted upon, and carried.

Treasurer's Report: A motion was made by Mary Williams to accept the treasurer's report. It was seconded by Roy Randall, voted upon, and carried.

Bills to be Paid: A motion was made by Roy Randall to approve the payment of bills in the amount of \$1,186.42 with the addition of the bill for Black River Furnishings in the amount of \$5,461.00 for shelving. It was seconded by Jan Monnat, voted upon, and carried.

Budget Modifications: A motion was made by Eileen Soika for the following budget modifications:

*Incentive Grant from 2017/2018 Budget L-600 account (April 2018) to L- 7410.406 (Books) \$500.00

*Patty Ritchie Grant from 2017/2018 Budget L-600 account (Oct 2017) to L-7410.2 (Equipment) \$2,000.00

*Pulaski Community Fund Grant from 2018/2019 Budget increase L-2705 to L -7410.2 (Equipment) \$3,000.00

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*Make Sense Shop Donation 2018/2019 Budget increase L- 2705 to L 7410.406 (Books) \$200.00

It was seconded by Jim Butler, voted upon, and carried.

Community Fund Grant: The \$3,000.00 awarded the library was used for new shelving for the children's section of the library.

Patty Ritchie Grant: Margaret Weigel reported that she sent a thank you to Patty Ritchie for the \$2,000.00 which was used for new shelving in the children's section.

Incentive Grant: Margaret Weigel reported that all requirements of the grant were completed and the \$500.00 award has been spent on books.

Project Fund: Warren Leib made a motion to take the balance of the Project Fund and put it into L-2705 to be expended from L- 7410.404 as needed. It was seconded by Jan Monnat, voted upon, and carried.

Summer Reading Program: Margaret Weigel reported that there were 58 children who participated and read a total of 15,000 minutes in the month of July. For every two hours read, the child receives a raffle ticket that can be turned in for prizes. The reading program will continue through the month of August.

Also reported was that \$620.00 was donated for the Summer Reading Program and \$107.00 was spent. The balance of \$513 will be placed in L-2705.

Policies: The board discussed and agreed to put on hold any further work on library policies until a new director is hired.

Condom Hotspot: Margaret Weigel shared OCO's request to have the library provide a space where condoms would be available for free to the public. Since no appropriate space in the library could be determined, it was the board's decision to turn this request over to the Pulaski Village board.

Director's Report: Margaret Weigel reported:

- * Linda Crandall is retiring as Story Hour leader on August 31,2018. A surprise celebration will be held for her at the library at 10:00 am on Friday, August 17. Shona Manwaring will be taking over the pre-school Story Hour.
- * The RSVP luncheon will be held in Oswego at the Convention Center on Wednesday, September 19. Sue Brosnan, a long time volunteer at the library, will receive the Lifetime Achievement Award.
- * The Youngs family will be taking over the barn where book donations have been stored for the past few years so we need to find another place in which to store books for in-house library sales as well as the Annual Book Sale if it continues.
- * Margaret attended the Oswego County Fair and did a craft and read to children as well as gave away free books in the Youth Building.

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Friends Report:

- * The Annual Book Sale held in July was very successful once again.
- * On Thursday, August 2 the Merry-Go-Round Youth Theatre presented The Bremen Town Musicians to a group of 50 people at the Park United Methodist Church. Elaine Delaney reported that a thank you has been sent to the church for their generous donation of the use of their hall for this show.
- * The Rosamond Gifford Zoo in Syracuse presented Zoo to You to 87 people on August 10 in the Snow auditorium.

The next meeting will be September 11, 2018 at 4:00 pm.

President Jim Butler asked for a motion to adjourn the meeting. A motion was made by Roy Randall to adjourn the meeting at 4:40 pm. It was seconded by Eileen Soika, voted upon, and carried.

Respectfully submitted:

Elaine Delaney
Secretary