

Pulaski Public Library Board Minutes  
May 8, 2018

Present: Jim Butler, Elaine Delaney, Warren Leib, Jan Monnat, Roy Randall, Eileen Soika, Mary Williams, Margaret Weigel - Library Director

Absent: None

Visitor(s): Jan Tighe

President Jim Butler called the meeting to order at 4:00 pm.

A motion to approve the agenda was made by Mary Williams. It was seconded by Warren Leib, voted upon, and carried.

Minutes: A motion was made by Roy Randall to accept the minutes of the April 17, 2018 meeting. It was seconded by Eileen Soika, voted upon, and carried.

Treasurer's Report: A motion was made by Mary Williams to accept the treasurer's report. It was seconded by Jan Monnat, voted upon, and carried.

Bills to be Paid: A motion was made by Eileen Soika to approve the payment of bills in the amount of \$3,200.97. It was seconded by Mary Williams, voted upon, and carried.

End of Year Authorization: A motion was made by Warren Leib to authorize the Clerk/Treasurer to perform necessary tasks to close out the 2017/2018 fiscal year including payment of bills, reconciliation of overspent accounts, accrual of unused employee sick and vacation time, and replenish the petty cash account by May 31, 2018. It was seconded by Jan Monnat, voted upon, and carried.

Incentive Award: Margaret Weigel reported that Angela Newman from NCLS was at the library on April 19 to assist in the weeding process. The \$500 from the award, to be spent on new materials, must be used by October 2018.

Patty Ritchie Funds: Margaret Weigel recommended to the board that the \$2,000 from the Patty Ritchie Fund be used to purchase new shelving for the children's area of the library. She also stated that money for new carpeting will be sought through a grant, and/or requesting Bullet Aid through Will Barclay or Patty Ritchie.

Patron Behavior Policy: The board reviewed and discussed the proposed Patron Behavior Policy and deemed it acceptable. It will be voted on at the next Library Board meeting on June 12, 2018.

Friends Report: Elaine Delaney reported:

- \* The Annual Book sale will be July 19, 20, 21. Help is needed on July 16, 17, and 18 in preparation for the sale.

- \* Some possible programs that were suggested at the May 2, 2018 meeting were:

  - Canine Rescue Dogs by Thomas Benedetto

  - Middle School Book Club

  - Zoo to You - Margaret Weigel stated that this has been booked for the Story Hour group on August 10, 2018.

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- \* The April meeting of the Friends Book Club had 13 people in attendance. The next meeting is May 24 in the Village Office Board Room.
- \* Jo Ann Hubbard and Jan Tighe will begin working on the Friends Summer Newsletter.

Director's Report: Margaret Weigel reported:

- \* Margaret Weigel and Lynn Brodeur attended the Active Shooter workshop held at NCLS.
- \* Screen Free Week attendance was fair. Five pre-school children were there for Wigglebots and thirteen people attended the PTG Bingo for Books event.
- \* Fly tying classes will be held on Thursdays. Interested people must sign up.
- \* Community Day was held on May 5. About 50 people were in attendance and many books were handed out as well as some bike helmets.
- \* The Oswego County Library Council will be meeting at the Central Square Library on May 10 at 7:00 pm. The topic will be Makerspace activities.
- \* The book, *Talking to Animals* by Jon Katz, has been donated to the library in memory of Donna Jones.

The next meeting will be June 12, 2018 at 4:00 pm.

President Jim Butler asked for a motion to adjourn the meeting. Roy Randall made a motion to adjourn the meeting. It was seconded by Warren Leib, voted upon, and carried.

Respectfully submitted:

Elaine Delaney  
Secretary