

Pulaski Public Library Board Minutes
November 13, 2018

Present: Jim Butler, Elaine Delaney, Warren Leib, Roy Randall, Eileen Soika, Mary Williams, Dawn Myers - Library Director

Absent: None

Visitor(s): Robin Longley, Jan Tighe

President Jim Butler called the meeting to order at 4:06 pm.

A motion was made by Mary Williams to approve the agenda. It was seconded by Roy Randall, voted upon, and carried.

Public Comments: None

Minutes: A motion was made by Warren Leib to accept the minutes of the October 9, 2018 meeting. It was seconded by Mary Williams, voted upon, and carried.

Treasurer's Report: A motion was made by Eileen Soika to accept the treasurer's report. It was seconded by Jim Butler, voted upon, and carried.

Bills to be Paid: A motion was made by Mary Williams to approve the payment of bills in the amount of \$854.08. It was seconded by Eileen Soika, voted upon, and carried.

Director's Report: Dawn Myers reported:

*The Mandatory Sexual Harassment and Workplace Violence training was completed by all library staff, trustees, and volunteers in October, 2018.

*The dual monitor system which was purchased is hooked up and working well.

*She attended an Annual Report workshop as well as a Long Term Planning workshop.

*She attended NYLA on November 8,9,10.

*She has developed and distributed a new Welcome Brochure for the library as well as a Newsletter which is in circulation and has been sent home with students at Lura Sharp Elementary.

*Oswego County Events Guides are in and we are listed for our Lego Club and Story Hour.

* A Charlie Brown Thanksgiving at the Library on Thursday, Nov. 15 at 5:30.

* Lights in the Library will be Dec. 2 from 1:00 - 3:00 pm. - raffles & kids craft

* Paint & Learn in the library on Dec.18 at 5:30 in Partnership with NYS Parks and Recreation.

* Plans for Christmas Vacation will be Lego Mania, Family Story time, and a New Year's Eve Kids' Party on December 31.

Friends Report: Elaine Delaney reported that at the November 7, 2018 meeting the group allocated funds for Director Dawn Myers for the following:

* \$150 for Light Up Pulaski - Gingerbread House items

(The Friends will be bringing cookies for the event also.)

* \$50 for the Kids' New Year's Eve party

* \$25 for the movie HOOT

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- * \$175 Dino Day/Fossil Fun - February Break
- * \$1,000 for ABC Storytime Books

The Friends also are looking into a venue for the Merry-Go- Round Youth Theatre production of "Look Up: Tales of the Sky" for the summer of 2019 to coincide with the Summer Reading Program.

Mary Williams reported that she has not heard back concerning a possible place for book storage for the books for next year's book sale.

- Eileen Soika reported that the Friends are looking into purchasing a plaque for the library that will display all of the previous library directors with additional room for future directors.

Old Business:

*Emergency Closings: After a discussion by the board it was decided that a meeting with Mayor Rodriguez is needed. Dawn Myers stated that she will set this meeting up.

* Discarded Equipment: Dawn Myers stated that she has a patron who is interested in purchasing the shelves.

* Robin Longley Appointment: Robin was approved by the Library Board at the September 11, 2018 meeting of the Library Board. She still needs to be appointed to the Library Board by the Pulaski Village Board.

New Business:

*Educator Profile Card: Dawn Myers explained the need for an Educator Card which would allow Home School patrons in the Pulaski School District to have a charge limit of 75 books, a hold limit of 50 books, and to be allowed 5 overdue books.

* A motion to add the Educator Profile Card to Sirsi was made by Roy Randall. It was seconded by Eileen Soika, voted upon, and carried.

The next meeting will be Tuesday, December 11, 2018 at 4:00 pm.

President Jim Butler asked for a motion to adjourn the meeting. Roy Randall made a motion to adjourn the meeting at 5:27. It was seconded by Jim Butler, voted upon, and carried.

Respectfully submitted:

Elaine Delaney
Secretary