

Pulaski Public Library Board Minutes
September 10, 2019

Present: Jim Butler, Elaine Delaney, Warren Leib, Robin Longley, Roy Randall, Eileen Soika, Mary Williams, Dawn Myers - Library Director

Absent: None

Visitor(s): Jan Tighe, Elizabeth Woods

President Jim Butler called the meeting to order at 4:05 pm.

A motion was made by Robin Longley to approve the agenda with the agenda item of HVAC moved to item one under New Business. It was seconded by Eileen Soika, voted upon, and carried.

Public Comments: Jan Tighe thanked the board for doing what they do.

Minutes: A motion was made by Warren Leib to approve the August 13, 2019 minutes with the change of the word "attendance to registration" per the request of Dawn Myers pertaining to the the Summer Reading Program. It was seconded by Mary Williams, voted upon, and carried.

Treasurer's Report: A motion was made by Warren Leib to accept the treasurer's report for August 2019. It was seconded by Roy Randall, voted upon, and carried.

Bills to be Paid: A motion was made by Elaine Delaney to approve the payment of bills in the amount of \$1,175.26. It was seconded by Jim Butler, voted upon, and carried.

Director's Report: Dawn Myers reported:

- * The Summer Reading Program was a huge success.
- * 47 new library cards were given out during the SRP.
- * Attendance for SR programs was 693 for July and August.
- * Children read a total of 903 hours.
- * Prizes were awarded to the SRP participants.
- * Shared a newspaper article of thanks from CITI for the SRP.
- * Shared the NYLA upcoming events calendar with the board.

Friends Report: Elaine Delaney shared:

- * A thank you note from the Pulaski Village Board was read thanking the Friends for their work on the Annual Book Sale which benefits the library.
- * The Friends Book Club meets the last Thursday of the month.

Old Business: None

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New Business:

*HVAC: Warren Leib reported that he had contacted Jonathan Snow to ask for possible help with the cost of replacing the broken air conditioning unit. A Letter of Inquiry to the Snow Foundation needs to be submitted by November 1, 2019. This will be taken care of through Michele Cusyck, the Pulaski Village Clerk/Treasurer. A grant application to the Snow Foundation will also be taken care of through the Pulaski Village Clerk/Treasurer.

* A motion was made by Warren Leib stating that the Pulaski Library Board supports the Pulaski Village in writing the Letter of Inquiry for the replacement of the air conditioning unit in the library. It was seconded by Eileen Soika, voted upon, and carried.

* Civil Service Minimum Requirement: Eileen Soika made a motion that the Pulaski Public Library's minimum standard of qualification for a library director shall be an associate's degree or the equivalent amount of college credit, (60 hours). It was seconded by Warren Leib, voted upon, and unanimously carried.

* Library Hours: A request by library staff to keep summer hours until a new director is hired was refused based on the needs of the library patrons. Fall/winter hours will continue as posted.

* New Director: Mary Williams made a motion that the board go into executive session to discuss personnel at 5:08 pm. It was seconded by Roy Randall, voted upon, and carried. Eileen Soika made a motion to return to the regular board meeting at 5:20 pm. It was seconded by Roy Randall, voted upon, and carried. No action taken.

The next meeting will be Tuesday, October 8, 2019 at 4:00 pm.

President Jim Butler asked for a motion to adjourn the meeting. Mary Williams made a motion to adjourn the meeting at 5:21 pm. It was seconded by Eileen Soika, voted upon, and carried.

Respectfully submitted:

Elaine Delaney
Secretary