

Pulaski Public Library Board Minutes
March 9, 2020

Present: Roy Randall, Warren Leib, Robin Longley, Mary Williams, Lauren Rutherford – Library Director.

Absent: None.

Visitor(s): Elizabeth Woods, Roy Hunt, Jan Tighe.

President Roy Randall called the meeting to order at 4:00 p.m.

A motion to approve the agenda was made by Warren Leib. It was seconded by Robin Longley, voted upon, and carried.

Public Comments: None.

Minutes: A motion was made by Robin Longley to accept the minutes of the February 4 and 11, 2020 meetings. It was seconded by Roy Randall, voted upon, and carried.

Treasurer's report: A motion was made by Warren Leib to move \$300 from account # 7410.001 to cover equipment costs. Robin Longley seconded the motion. It was voted upon and carried. Warren Leib made another motion to move \$1000 from account # 7410.001 to cover book purchases. Mary Williams seconded. It was voted upon and carried. Warren Leib made a motion to accept the treasurer's report. It was seconded by Mary Williams, voted upon, and carried.

Bills to be Paid: A motion was made by Warren Leib to approve payment of the bills. It was seconded by Robin Longley, voted upon, and carried.

Director's Report: Lauren Rutherford reported:

- They have been weeding the Juvenile and Adult Fiction to make room for new books.
- Browsing baskets have been ordered for patrons.
- Reusable bags will be for sale for patrons.
- The Annual Report has been resubmitted.
- The Hedge Witch Botanical Wellness program was well received. The class was full.
- Board games and Mandala stone painting will be taking place during Screen Free Week.
- There will be no Preschool Story Hour this month but other activities will be offered.
- Lauren will be attending the job fair at the high school on March 20.
- Lauren presented the board information on the Shield Act. This handout provides information on Privacy information which the board will need to review at the next meeting. She also provided a strategic planning handout to aid us in our vision statement. She also provided volunteer policy handouts for our consideration.

Friends report: The Friends will meet again April 1. They have presented Lauren with checks for board games and graphic novels. Money for the summer reading program will be presented to the new director.

Old Business: Robin Longley made a motion to approve the 2020-2021 Library Budget. Warren Leib seconded it. It was voted upon and carried. The Village Board is still gathering information on grants and possible rebates to aid in the construction of the HVAC system.

New Business: Procedures for dealing with the Coronavirus were reviewed.

The next meeting will be Tuesday, April 14, 2020 at 4 p.m.

President Roy Randall asked for a motion to adjourn the meeting. Robin Longley made a motion to adjourn the meeting at 4:40 p.m. It was seconded by Mary Williams, voted upon, and carried.

Respectfully submitted,

Mary Williams
Secretary